

## Ridgewood Catering Credit Card Authorization Form

Name on the Card: \_\_\_\_\_

Type of Card: Visa  MC  AmEx  Discover

Account Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Visa/MC/Discover 3 Digit Security Code \_\_\_\_\_ AmEx 4 Digit Code \_\_\_\_\_

Billing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Event Date: \_\_\_\_\_

Amount to be Charged\* \_\_\_\_\_

**\*Please note all credit card payments have a 3.5% processing fee that will be added to the total.**

To avoid this fee, you may opt to pay with cash or check before your event date. If you are paying by cash or check, we will still need this form completed and returned to confirm your event with us.

**Final amount may change do to last minute requests or any additional time added that is not reflected on the estimate, to staff hours by customer or as needed for breakdown and clean up.**

**Third party payments are NOT accepted.**

### Rentals:

As the customer I understand that I assume all risk inherent in the rental of equipment from Ridgewood Catering or a third-party rental company and agree to assume the entire responsibility for the defense of and pay any indemnity to all claims of property or bodily injury resulting from use of equipment rented. I agree that no insurance carried by Ridgewood Catering cover the actions or inactions resulting in damage to equipment in any rental agreement. As the customer I agree that all equipment remains the responsibility of the customer until otherwise picked up and removed. I understand that any legal fees resulting in the attempt to recover by Ridgewood Catering or a third-party rental company for missing equipment remains the responsibility of the customer.

**Sending back this form authorizes Ridgewood Catering to charge the credit card above and you agree to all the terms listed above.**

Signature \_\_\_\_\_

Date \_\_\_\_\_